

## Donation Form

**Age Concern Kingston works in and for the community, supporting people over the age of 50 to keep well and independent. As a charity we depend on donations, however small or big, and however they are given. Should you decide to make a donation, this form explains how you do this.**

Please follow the simple steps below. The return address for the form is overleaf:

### Step 1. Deciding how you want to donate:

There are a number of ways of making a donation. Please tick below, the method you would like to use:

1.  A single cheque/cash donation (cheques payable to Age Concern Kingston upon Thames)
2.  A regular donation by Standing Order (complete the Standing Order Form overleaf)
3.  I would like more information on making a will or leaving a legacy
- I do not want my name to appear on any published list of donors.

### Step 2. Making a single donation by cheque or by cash:

Your title and first name:	Your surname (please print):
Address: _____ _____ _____ Postcode: _____	Tel No: _____ _____ Email: _____
Cash or cheque donation enclosed for:	£
Donation received by: ACKuT staff member or volunteer	Print:  Sign:

**Step 3. If you have chosen to set up a Standing Order for regular payments:**

Your title and first name:	Your surname (please print):
Address:	Tel No:
Postcode:	Email:

Standing Order Details:	Pay to Age Concern Kingston upon Thames: National Westminster Bank plc    Sort Code: 60-15-03    Account No: 52692701
I would like to donate: £ _____ per month <input type="checkbox"/> quarter <input type="checkbox"/> year <input type="checkbox"/> other _____	
Starting on the: _____ day of: _____ (month) 2010 until [date]: _____ or until further notice [please delete as appropriate]	
Please debit my account no: _____ Bank sort code: _____	
My bank's name & address: _____	
_____ Postcode: _____ Signature: _____ Date: _____	

**Step 4. Are you a UK taxpayer?** If you are you can make your gift worth more!

**We gain 28p for every £1 you donate!**

If you Gift Aid your donation, Age Concern Kingston as a charity benefits from tax relief of 25p on every pound you give. Additionally, HMRC (Government) through transitional provisions for Gift Aid donations made from 6 April 2008 - 5 April 2011, gives a supplement of 3p on every pound you give. 28p in total!

To qualify for Gift Aid, you must pay an amount of UK Income Tax and/or Capital Gains Tax at least equal to the tax that the charity reclaims on your donations in the appropriate tax year (currently 25p for each £1 given)\*. Tax year is 6 April one year to 5 April the next. If you are unsure about this, please ask.

<input type="checkbox"/> I would like to Gift Aid this donation	<input type="checkbox"/> or, all future donations until further notice
<input type="checkbox"/> or, all previous donations for the charity's current financial period and the previous six	

**Thank you!** Your support is extremely valuable to us. We would like to write to you from time to time to give you news of our latest events and activities, and to tell you about the different ways you could help. If you would rather not be contacted, please tick this box

**Return to: The Operations Coordinator:**

Age Concern Kingston upon Thames, 14 Nelson Road, New Malden, KT3 5E 020 8942 8256